

Phone: () - -
 Fax: () - -

RESIDENTIAL RENTAL APPLICATION

Notice: Co-Applicant must complete a separate Rental Application form. There is a non-refundable Credit Processing Fee of \$ 10.00 to be paid each applicant.

FOR OFFICE USE ONLY

Date Needed _____ Size Needed _____
 Property _____ Apartment # _____
 Lease Term _____ To _____
 Apt Rent \$ _____

We are dedicated to a policy of non-discrimination in real estate housing on any basis including race, creed, age, sex, religion, national origin or sexual orientation.

PERSONAL INFORMATION

APPLICANT'S FULL NAME _____ **Date of Birth** _____
 Social Security No. _____ **Driver's License No./State** _____
 (attach copy)

SPOUSE'S FULL NAME _____ **Date of Birth** _____
 Social Security No. _____ **Driver's License No./State** _____
 (attach copy)

Full Names of All Other Residents:	Relationship To You	Date of Birth

How Many Pets Do You Or Other Occupants Own?* _____

Kind of Pet(s), Breed, Weight and Age _____

** Notice: Pet Restrictions apply. Please ask for more information on pet restrictions, pet fees, pet deposits, etc. Anyone harboring an unauthorized pet may be subject to fines and/or found in violation of the lease agreement thereby jeopardizing residency and subject to damage charges.*

Is a Business Transfer Clause Required? Yes No Is a Military Clause Required? Yes No

Apartment Rent	\$	Apartment Security Deposit	\$	Credit Report Fee (\$20)	\$
Pet Rent	\$	Pet Security Deposit	\$	Hold/Cleaning Fee (\$100)	\$
Garage Rent	\$	Garage Security Deposit	\$	Total	\$
Other	\$	Other Deposit	\$	Amount Received	\$
MONTHLY	\$	TOTAL DEPOSITS	\$	Amount Due	\$

RESIDENCE HISTORY

PRESENT ADDRESS

Street _____ City _____ State _____ Zip _____
Telephone _____ Dates: From _____ To _____
Present Landlord/Mortgage Co. _____ Landlord's Telephone (_____) _____
Monthly Payment \$ _____ Reason For Moving _____

PREVIOUS ADDRESS

Street _____ City _____ State _____ Zip _____
Telephone _____ Dates: From _____ To _____
Previous Landlord or Mortgage Co. _____ Telephone (_____) _____
Monthly Payment \$ _____ Reason For Moving _____

EMPLOYMENT INFORMATION

PRESENT STATUS: Employed Full-Time Part-Time Not Employed Retired Student

PRESENT EMPLOYER: (or most recent) _____

Employer's Address _____
Telephone (_____) _____ Dates Employed: From _____ To _____
Position Held _____ Department _____
Supervisor _____ Gross Monthly Income \$ _____

PREVIOUS EMPLOYER: _____

Employer's Address _____
Telephone (_____) _____ Dates Employed: From _____ To _____

IF STUDENT, LIST SCHOOL: _____ School Telephone (_____) _____

PRESENT STATUS: Employed Full-Time Part-Time Not Employed Retired Student

SPOUSE'S PRESENT EMPLOYER*: _____

Employer's Address _____
Telephone (_____) _____ Dates Employed: From _____ To _____
Position Held _____ Department _____
Supervisor _____ Gross Monthly Income \$ _____

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation.

**You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.*

Amount \$ _____ Per _____ Source _____ Telephone (_____) _____

BANKING AND CREDIT REFERENCES			
YOUR BANKS	City-State/Branch	Acct. Number & Type	Telephone
1)			
2)			
YOUR CREDIT REFERENCES	City-State	Acct. Number	Telephone
1)			
2)			
3)			

OTHER INFORMATION	
TOTAL NUMBER OF VEHICLES (Including Company Vehicles) _____	
Make/Model _____	Year _____ Color _____ Tag No./State _____
Make/Model _____	Year _____ Color _____ Tag No./State _____
Other Car, Motorcycle, etc. _____	
HAVE YOU OR CO-APPLICANT EVER:	Been sued for non-payment of rent? <input type="checkbox"/> Yes <input type="checkbox"/> No
Been evicted or asked to move out? <input type="checkbox"/> Yes <input type="checkbox"/> No	Broken a Rental Agreement or Lease? <input type="checkbox"/> Yes <input type="checkbox"/> No
Been sued for damage to rental property? <input type="checkbox"/> Yes <input type="checkbox"/> No	Declared Bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No
In Case of Personal Emergency, Notify: _____ Relationship _____	
Address _____ Home Phone (____) ____-____ Work Phone (____) ____-____	

AUTHORIZATION
<i>I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application I warrant that all statements above set forth are true.</i>
<i>I hereby deposit \$10.00 as an application fee to be refunded to me if this application is not approved by landlord, or if I provide written notification to landlord within three (3) business days of this application date. In the event that this application is accepted by landlord, the application fee shall be retained and applied to the Apartment Cleaning Fee as called for in the lease between the parties. When so approved and accepted I agree to execute a lease for _____ months before possession is given and to pay the security deposit within ten (10) business banking days after being notified of acceptance. If the application is approved and accepted and I refuse to enter into a lease agreement for the period of time called for in the application, the sum received shall be retained by landlord as liquidated damages. This agreement shall in no way bind landlord to accept this application for tenancy (the acceptance or rejection of the applicant as a tenant shall remain with the sole discretion of landlord). I also agree to maintain sufficient property damage and liability insurance to fulfill my responsibility under the lease and to have the utilities turned on in the apartment prior to taking occupancy after the lease has been signed.</i>
<i>I authorize you to contact any references that I have listed. I also authorize you to obtain my consumer credit report from your credit-reporting agency and periodically re-run this check at any time in the future to verify the truth and accuracy of any information given on this application.</i>
APPLICANT'S SIGNATURE _____ DATE _____
SPOUSE'S SIGNATURE _____ DATE _____